



# WEST ALABAMA MENTAL HEALTH CENTER

1215 South Walnut Avenue, P.O. Box 260 Demopolis, Alabama 36732



## ANNOUNCEMENT OF VACANT POSITION

**WORKING TITLE:** Unit Director

**SERVICE AREA/PROGRAM:** Intellectual Disabilities

**REQUIREMENTS:** Bachelor's Degree in the Human Service Field. Two years direct service experience. Meet all requirements specified in the Department of Mental Health Standards and any other program standards and requirements; demonstrate competency in applied computer skills, experience with Microsoft WORD, EXCEL and OUTLOOK. Maintain dependable transportation, liability insurance in accordance with Alabama State law, and a valid Alabama driver's license. Good written and verbal communication skills.

*Human services field includes the following disciplines: Social Work, Psychology, Special Education, Sociology, Speech Education, Rehabilitation, Counseling, Speech Pathology, Audiology, Nursing, Physical or Occupational Therapy, and any related academic disciplines associated with the study of Human Behavior, Human Skill Development, or Basic Human Care Needs.*

**SUPERVISED BY:** ID/CQI Coordinator Coordinator

**NORMAL WORK HOURS/DAYS:** 8am - 4pm Monday - Friday

**CLOSING DATE FOR RECEIPT OF APPLICATIONS:** Until position filled

**West Alabama Mental Health Center Benefits Package includes:** Blue Cross and Blue Shield of Alabama Health Insurance; Dental Insurance; Vision Insurance; Supplemental Insurance; Flexible Spending Account; Short-term and Long-term Disability Insurance; Cafeteria/Section 125 Plan; Life Insurance; Paid Time Off; Paid Holidays; VALIC 403(b) Retirement Plan; National Health Service Corp(NHSC) and Federal Student Loan Forgiveness Program Sites.

**To Apply:** All applicants must complete an official application form for the position for which he/she wishes to be considered. The application form must be completed in full and submitted to Executive Assistant/HR before the stated closing date in order for the applicant to be eligible for consideration.

Application forms are available at the front desk in each of the satellite offices and via the website at [www.wamhc.org/employment](http://www.wamhc.org/employment). All current employees of the West Alabama Mental Health Center who apply and meet the minimum stated qualifications will be given priority consideration.



**Fax resumes and application to 334-217-0009;  
email to [hrcoordinator@wamhc.org](mailto:hrcoordinator@wamhc.org).**

**No Phone Calls Please.  
WAMHC is an Equal Opportunity Employer**